



STUDENT ACCESSIBILITY SERVICES

16875 West Bernardo Drive Suite 110 San Diego, CA 92127-1675 •
(858) 521-3968 • fax (858) 521-3996 • accommodations@nu.edu

NOTE TAKER VERIFICATION

Instructions: This form is required to be filled out and scanned to accommodations@nu.edu or faxed to (858)521-3996 within the first week of class.

Student Name:		ID #:
Note Taker Name:		ID #:
Instructor Name:		Class #:
Course:	Class Start Date:	

STUDENT VERIFICATION

By signing below, I agree to the above named student taking notes for me for the above referenced course. I further agree to notify the Academic Accommodations Coordinator at accommodations@nu.edu if I drop this class and I understand that I am not entitled to notes taken for me for classes that I do not attend.

Signature

Date

NOTE TAKER VERIFICATION

By signing below, I agree to take notes for the above named student for the above referenced course. I further agree to notify the Academic Accommodations Coordinator at accommodations@nu.edu if I drop this class or am not able to carry out this duty. I agree to be present at each scheduled class; if I will not be present, I agree to notify the above named student in advance so that he or she may make alternate arrangements.

Signature

Date

*** Please note: If you have any questions regarding note taking services, please contact the Academic Accommodations Coordinator at accommodations@nu.edu. The note taker's account will be credited 10 days after the class end date if the completed form is received in the Central Business Office on that date. If you have any questions regarding payment to your student account, contact Student Business Services at (858) 521-3968. ***